**The meeting took place:**

* Time: 8pm - 30/06/2022
* Online Zoom

**Attending members:**

* Nguyen Hoang Luan
* Doan Huu Loc
* Huynh Ngoc Son
* Cao Nhat Duc
* Nguyen Dang Manh Tu

**Meeting content:**

* Members report the progress of completing assigned work.
* Evaluate current work process.
* What to do in the near future to keep up with the progress?

**Meeting results:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Problem** | **Assign** | **Task Lead** | **Progress** | **Evaluate** |
| **Software Architecture** | Home Controller | Cao Nhat Duc | Complete | Good |
| Full Test Controller | Nguyen Dang Manh Tu | Complete | Good |
| Mini Test Controller | Nguyen Hoang Luan | Complete | Good |
| Blog Controller | Nguyen Hoang Luan | Complete | Good |
| Exam Controller | Nguyen Dang Manh Tu | Complete | Good |
| Discussion Controller | Nguyen Hoang Luan | Complete | Good |
| Profile Controller | Nguyen Hoang Luan | Complete | Good |
| Erorr Controller | Nguyen Dang Manh Tu | Complete | Good |
| Account Controller | Nguyen Dang Manh Tu | Complete | Good |
| User Controller | Nguyen Dang Manh Tu | Complete | Good |
| Guest Controller | Nguyen Dang Manh Tu | Complete | Good |
| Admin Controller | Cao Nhat Duc | Complete | Good |
| Admin Service | Cao Nhat Duc | Complete | Good |
| User Service | Cao Nhat Duc | Complete | Good |
| Blog Service | Cao Nhat Duc | Complete | Good |
| Reading Service | Cao Nhat Duc | Complete | Good |
| Listening Service | Cao Nhat Duc | Complete | Good |
| Dictionary Service | Cao Nhat Duc | Complete | Good |
| Security Service | Cao Nhat Duc | Complete | Good |
| **Weekly Report** | Planning Meeting Report | Nguyen Hoang Luan | Complete | Good |
| Weekly Scrum Meeting 1 Report | Nguyen Hoang Luan | Complete | Good |

**Meeting Review:**

* The members have successfully completed the assigned tasks.
* Members attend the meeting on time.